

Orchid Suburbia Co-operative Housing Society Ltd.

New Link Road, Kandivali West, Mumbai – 400 067/Tel:- [022-40138833](tel:022-40138833)/info@orchidsuburbia.com.

Reg.No.MUM/SRA/HSG/(TG)/12650/Year 2015 Dated 10.12.2015

Claim Form For Deposit

Date: _____

Voucher id _____

ReferenceReceipt No: _____

Sir, Madam,

I wish to confirm that the repair/maintenance work at Flat _____ has been completed on _____(date). Please may I / we request you to release the non-interest bearing refundable security deposit which was provided as per terms of permission granted

I/we acknowledge that the work carried out is not in violation of permission and the society reserves the right to levy penalties for any violations found/reported, damage to the structure/neighbouring flats or left over debris.

Yours Sincerely

Received by & Date

Name & Signature of Member

For Office Use only:

Amount of deposit held	
Amount deducted	
Final Amount (Rs)	
Bank Name	
Cheque number	
Issue date	
Issued by	
Received Date	
Received by	
Comments (if any)	Property Manager Visit Report:

CHAIRMAN

SECRETARY

TREASURER